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The first days of school harry wong summary free printable worksheets

Classroom Procedures

Procedures are a part of life. We follow procedures for using a telephone, for driving a car, for crossing a street, for approaching a traffic light, and attending a wedding. The more we have procedures in life, the less that people can function in society knowing the acceptable and efficient ways other people do things. There are also procedures in our classroom. Procedures make our class comfortable and better, because everyone knows exactly what is going to happen in our classroom. Procedures are designed to help you succeed, and I know that everyone can be successful in this class!

1. Entering the room
 - a. Please enter quietly.
 - b. Sit in your assigned seat by the date the bell rings is begins class (not after).
 - c. Take out your materials.
 - d. Check the board for any special instructions (get homework in class box, get portfolios, etc.).
 - e. Begin bell work assignments.

2. When you are ready
 - a. Please enter quietly.
 - b. Excused, please wait as I finish up my desk.
 - c. Unexcused, sign your sheet.
 - d. Sit in your assigned seat, take out materials, and begin bell work assignment.

3. Getting your attention

I will RAISE MY HAND

You will:

- a. I remain.
- b. I am not and pay attention.
- c. The ready for instruction; I will have something to say.

4. Paper handling and ending
 - a. Content handouts must be on all papers.
 - b. Write your first and last name in the top right hand corner of your paper (on the first sheet).
 - c. Write your period number under your name.
 - d. Write the date under the first blank line (p. 1300).
 - e. Write your personal ID number (given to you by the teacher).
 - f. Write the assignment under your ID number.

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Unit D: The Third Characteristic – Lesson Mastery (How to have your students do their assignments and pass their tests) This unit is concerned with how effective teachers ensure student achievement. How to start class effectively at Teachers.net Increase student learning – the amount you increase the time the student is working you increase the learning. Reflection – I took it as a compliment when a student recently told me that they were surprised that I knew their name when their other teachers did not. Then when things go wrong, they discipline. Chapter 9 How to Invite Students to Learn – KI – People, places, policies, procedures, and programs must work together to invite people to realize their fullest potential. "Here's the biggest secret to teaching success," the book whispers, "Beg, Borrow, and Steal!" Unit B: First Characteristic – Positive Expectations (How to motivate and inspire your students) To be successful, the authors say, students must begin each school year with expectations of success – expectations fostered by the entire educational community. "You control how to read this book." Step 1. It is easier to maintain good behavior than change inappropriate behavior that has become established. – ? It isn't a book filled with abstract educational theory. The assignment must be completed and reflected on by the student in Edmodo but the find a reminder of the assignment on the Echalk calendar. – Assignment must be posted daily and in a consistent location (Edmodo and Echalk). 3. I am effective at questioning and guiding the practice of my students, although, I feel I could be more effective. I have to be home to take care of my family and myself. I am responsible; I am a problem solver; I am a collegial member of a learning community." Stage 4 Impact – Students learn only when the teacher has an appreciable effect on a student's life. Chapter 23 – How to get your students to pass their tests Chapter 24 How to get your students to work cooperatively – Nearly everyone of these students has been kicked in an out of schools. How You can be an Effective Veteran Teacher – Key Idea – The teach is NOT in private practice – 1. p 63 Reflection – I work hard to greet each student with a smile. THE ROLE 1. has the assignment posted daily – Edmodo post the assignment in a consistent location – Edmodo teaches the class where to find the assignment – Edmodo. "Student success is limited only by adult expectations." p 38. So, as my 9th year of teaching gets underway, I pulled out my autographed copy of his book and commenced. Organization of students, space, time and materials so that student learning can take place – reduction of distractions Characteristics of a Well – Managed Classroom Students are deeply involved in their work especially in academic, teacher – led instruction. Positive – rewards 2. I know how to setup I cooperative and collaborative working environment. P 205 – Keys to increasing Academic Learning Time p 206 Have an assignment posted daily to be done upon entering the classroom. that school is a place to give and receive love. Those students tend to view education as a system of purposeless chores, rules, and attacks. Wait time – Pausing after asking a question in the classroom results in an increase in achievement. Chapter 17 How to Maintain an Effective Grade Record Book – KI – A grade record book must show the results and progress of each student at all times. Traditional teaching also pushes against these students because this group is also disruptive. The Effective Teacher does three things – p 30.1. I tend to learn about a student who is being confrontational in order to see how to reach them. The effective teacher, say the Wongs, begins the year not with an activity, but by establishing classroom management procedures. They get a double whammy from me. that school is a place to gain knowledge. 3. This ineffective teacher is constantly fighting student misbehavior problems. works at being intentionally inviting. To be a professional educator, they say, teachers must "constantly learn and grow." They can do this by joining or organizing professional support groups, listening to others, reading professional literature, observing other effective teachers, participating in professional conferences, and using proven research. I tend to be very forgiving to these damaged individuals. Types of Time Allocated Time – the amount of time given to a student for learning. Chapter 22 – How to get your students to do their assignments – KI – The greater the structure of a lesson and the more precise the directions on what is to be accomplished, the higher the achievement rate. Chapter 8 How to Dress for Success – KI – The Effective teacher dresses appropriately as a professional educator to model success. Your success during the year depends on what you do in the first days. I expect them to learn beyond the standards. I also had each student's name on the door to my classroom as part of a word cloud. Read the table of contents for a quick overview of the chapters. – see page 146 for good examples. Bring out the school hand to play at the curb or entry. They have begun to notice that there are names missing and have asked, "what happened?" Students know what is expected of them and are generally successful. I know how much time it takes to plan a good assignment / lab / activity. Mentors – Chris Potts, Mary Plomse Meetings – ISTE annually, and NSTA – This December – Striving – I am always seeking the best way to do things in the classroom and out. The number one factor governing student learning is classroom management. The schools are built for the students. Unintentionally Disinviting – negative attitude – condescending, patronizing, thoughtless. Control means – you know what you are doing, your classroom procedures, and your professional responsibilities. I have also seen a classroom dissolve into chaos. I know by the end of the year, some students will come back to me and tell me what they learned. Chapter 7 How to help all students succeed – KI – The more the school and the family are joined as partners in educating the young people, the great the children's changes for success. Mostly, I genuinely feel insulted by this experience. Mastery – students show the ability to use what has been comprehended. Ineffective teachers discipline a classroom." Effective Teachers 1. Rules create a strong expectation about the things that are important to you. WHAT IS CLASSROOM MANAGEMENT? I work to find out why they are not on task. Chapter 2. The first day of school is the most important day. Daily and in the same place – Reflection – I use both Edmodo and Echalk to post assignments. The layout is clean and user-friendly. Chapter 3. Show a video are do an activity. Step 3. Read and research – innovation is ok as long as it is also backed by research. First of all, it is not easily customized to fit my grading needs. Assignments must be clear and precise They must have structure and be precise. If students know what they are to learn, you increase teh chances that they will learn. It is not, say the authors, necessary to read The First Days of School "from cover to cover. In short, most classrooms are unmanaged. Use proven research – based practices 3. Intentionally Disinviting – never smile and are intentionally discouraging 2. ET – 1. – sound philosophy of education – Purposefully and explicitly invitational. Students are the focus of the room. Key Idea (KI) – Your success during the school year will be determined by what you do in the first days of school. Chapter 18 How to Have an Effective Discipline Plan – Part 1. Extensive Reading – Extensive reading of material of many kinds, both in school and outside, results in substantial growth in the vocabulary, comprehension abilities, and information base of students. Tell the students what to accomplish and give them procedures to help them accomplish it. STEP 1. Most behavior problems are caused by the failure to follow procedures and routines. Three – quarters of what you will accomplish in a day will be determined before you enter the school door. Effective teachers exhibit positive expectations for all students, establish good classroom management techniques, and design lessons for student mastery. Comprehension – students show understanding of what has been learned. I know that I have impacted lives in both positive and negative ways. The book also suggests specific techniques teachers can employ to ensure a well-managed classroom. Schools are the foundation for transmitting the values and traditions that ensure out life in a free society. The best grade books I have seen allow for the greatest amount of customization. Often the most resilient, creative, and passionate students are also those who push back. School is where you go to learn skills that help make you a productive citizen and grow to your fullest potential as a human being." "The more the school and the family are joined as partners in educating young people, the greater the child's chance for success." "A well-managed classroom is a task-oriented and predictable environment." "If a student cannot demonstrate learning or achievement, the student has not failed – we have failed." To order The First Days of School: How to Be an Effective Teacher, by Harry and Rosemary Wong, write or call Harry K. Look each student in their eye and verbally welcome them. This builds firm confidence Rules create a work oriented environment. You leave a person's dignity intact when you deal only with the behavior issue. Have the Work Ready Have the Room Ready Have your self ready – Basic understanding. Positive Expectations Chapter 13 How to Introduce Yourself to Your Class – KI – How you introduce yourself to the class may determine how much respect and success you will have for the rest of the school year. The ET 1. Please 3. "Student success in the subject matter," say the authors, "will be the result of how well the teacher designs lessons and checks for mastery." To teach for mastery, an effective teacher must know how to design lessons in which students will learn a concept or skill and evaluate the learning to determine whether students have mastered the concept or skill. Effective teachers can use three key concepts: Learning – students shows that the information / skill has been acquired. Procedures settle the students down – chapter 20. Thank you, 4. Finally, toward the end of the semester, the grade book is so crowded that I have to scroll over to find the newest assignments. Helps to organize a First Day of School Celebration. "What is an Effective Teacher?" – Key Idea – The effective teacher must be proficient in the three characteristics o an effective teacher.- 3 Characteristics – 1. Effective – Check each registration at the door. I don't think I am trying to be their friend but I know I am too forgiving at times. Stage 2. that school is a place to become successful. Goes to professional meetings to learn. Stage 2 Survival – fill a student's life with busy work and teaching is not meaningful Stage 3 Mastery – "If the students are not learning, I need to find another way or discuss the problem with my peers to see if they have answers. Chapter 12 How to have your classroom ready – KI – Teachers who are ready maximize student learning and minimize student misbehavior. Read the table of contents. Those include posting assignments, making sure students know assignments are based on objectives, and knowing how to praise and encourage students. Creates an environment for all students to succeed. practice positive expectations. -Focus on goals and objectives. Raise Responsibility System – p 164 Democracy and Responsibility are Inseparable anarchy – lowest bossing = a person must be bossed to behave cooperation = a person is externally motivated to behave democracy = a person's behavior is internally motivated Stages of Raise Responsibility – Teaching – discuss each level with examples of behavior Asking – system should be used consistently and regularly Eliciting – constantly asking students to reflect on their actions rather than telling them what to do is the foundation of this process. understands the research process. Some suggestions for the first day of school include these: Organize a "First Day of School" Celebration. Some people go into teaching to make a difference." This book is clearly for the teacher who wants to make a difference! MY FAVORITE QUOTES FROM THE WONGS "The most important day of a person's education is the first day of school, not Graduation Day." "Teaching is a craft, a highly skilled craft, that can be learned." "Education should be challenging, exciting, engrossing, and thought-provoking, but not fun. The Effective Teacher 1. Parents are the best motivational resource for the under achieving students. 1 I do use research based instruction methods. Research on Improving Student Achievement – Aligned Time on Task: Students who are actively focused on educational goals do best in mastering the subject matter. What follows are the salient points. Chapter 15 How to Post Your Assignments – KI – Post your assignments if you want your students to do them. Look at the five units, and note the book's framework. Chapter 14 How to Arrange and Assign Seating – KI – The students must sit in a way to accomplish what you want them to accomplish. Answer the questions in the back or on a worksheet. The students have not been trained to follow the procedures. On the title page of The First Days of School, the Wongs say, "Some people go into teaching because it is a job. Has students earning the own achievement. I work to model the Please and Thank You behavior instead of demanding that a student take their hat off or give me their phone. I say please and thank you. Are you Invitational or Disinvitational? ET has Clearly defined rules Communicates the plan Makes eye contact while presenting the plan Provides reason for the plan Provides a copy of the plan Enforces the rules consistently Review the plan with new students Disciplines with the body and not the mouth – maintains respect and dignity. I am, however, control the seating assignments. Learning has to do with what the STUDENT ACCOMPLISHES. Whether you're a nervous neophyte facing your first day of school or a skilled veteran facing another first day of school, The First Days of School: How to Be an Effective Teacher, by Harry and Rosemary Wong, is a must read. It isn't a book about how students learn. Seeks out a mentor who serves as a role model. Chapter 16 When and how to take Roll – KI – Do not involve the class in the roll-taking process. Works cooperatively and learns from colleagues. Knows the difference between an effective teacher and an ineffective one. The climate of the classroom is work-oriented but relaxed and pleasant. Curriculum Work Plans at Teachers.net Motto: What are my students going to learn, achieve, and accomplish tomorrow? Mastery – I am constantly trying new approaches to solve on going problems. Understands how research is used. Use these for implementation and success. Reflection; I am having difficulty planning assignments because so much of my planning time is being filled by other things (meetings). Reflection – I think fit into stages 1, 3 and 4. – Nice because if a student is absent, the can go to Edmodo at home and do the work before they come to school. Maximizes academic learning (student driven learning) time. I will probably play with it some to see if there are any settings I can control to arrange the book better for my purposes. "It takes one foot to talk back. P 65 – I know I am good at this. Has positive expectations for student success (Unit B) 2. The photographs, illustrations, and variety of type styles highlight important ideas and concepts. Unit C The Second Characteristic – Classroom Management – Chapter 11 How to have a Well -Manged Classroom – KI – The teacher is responsible for organizing a well-managed classroom where students can learn in a task-oriented environment. Get started right away." Seating arrangements take priority. Hang up a welcoming banner. AIE are good but do not mean the student is learning. Relax and wait – Repeat 4 if necessary If backtalk – then relax, wait, and Keep Quiet. Stage 3. (p119) Follow this with "And when you sit down, you will find an activity on your desk. And keep in mind the three major characteristics of an effective objective: Structure – a consistent format; Preciseness – clear, succinct sentences; and Accomplishment – a statement of what is to be achieved. ET – has a posted class – opening routine – go to Edmodo, start the bell work and see what their is to do after the bellwork. Thumb through the book, and note each chapter's "Key Ideas." Read the chapter if the ideas interest you. If they are not, I review and revisit my expectations. 5. Significant Concepts that Enhance Positive Expectations – 1. Prime time in school is the first few moments in class. 2. School procedures and routines to minimize interruptions and maximize uninterrupted learning time. Two kinds of Consequences 1. 75% Academic Learning time – the amount of time that the teacher can prove or demonstrate that the student comprehended or learned the content or mastered the skill. Wong Publications. 943 North Shoreline Boulevard, Mountain View, CA 94943. Creates a classroom climate that communicates positive expectations. Too many teachers do not teach. So instead of taking time off for Fall Break, I am doing this so that I can have more time to work on what needs to be done during the time I am teaching. I know from my past experiences, my students do this and that many of them go down this path kicking and screaming at first and then discovering later that the tools I give them make their lives easier. When am I at stage 17 Sometimes, however, it feels like I was hired to feel a classroom and that I am not treated like a professional. Unit A Basic Understandings – The teacher – Chapter 1 – Why you need to Succeed on the First Days of School. The classroom environment should be welcoming and positive. Success is your first request. The district has a curriculum. Love "When you look at a truly effective teachers, you will also find caring, warm, lovable people." You cannot use Please without saying thank you. The amount of work you will accomplish will be determined before you even leave for work. If a student cannot demonstrate learning or achievement, the student has not failed – We have failed the student. Unit C: Second Characteristic – Classroom Management (How to manage a classroom that is uncontrollable) The ten chapters in Unit C focus on the characteristics – and benefits – of a well-managed classroom. Keeping Three Basic Records – Attendance Scores Running Total Reflection – I think this section is out of date since every school I have ever taught for has had electronic grade books. There is relatively little wasted time, confusion, or disruption. Schools are owned and operated by the citizens of your local community. Unintentionally Inviting – p 67 – me 4. I need to make new signs. I feel I am both inviting and approachable. Construct a test based on a number of points. Some students do not open up that easily and I am not willing to give up on a student who has given up on education. Lower your voice to a firm but soft tone. Constantly monitor students so to keep them on task. – The key work is accomplish. Chapter 19 Part 2 Consequences and Rewards – KI – Rules are most effective when there are consequences to enforce them and reward them. Classroom management skills. Pick a verb (from Bloom's taxonomy) identifying the kind of thinking skill needed to achieve the objective. Without answering these questions, "Has the student mastered anything?" More hours do not guarantee more learning. Thumb through the book and note that each chapter has a "Key Idea" Step 4. Moreover, it's a book that is easy to read – and browse. Ensures the mental and physical well being of all students. Unit E: Future Understandings – The Professional (How to cope with the years still ahead of you and retire with dignity) Unit E emphasizes the personal benefits of becoming an effective teacher and explains the difference between a teacher and a professional educator. Make sure they understand the procedures for entering a room and what to do when they enter. Unit D - Third Characteristic – Lesson Mastery The effective teacher knows how to design lessons to help students reach mastery. Why You Should use Proven Research-Based Practices – Key Idea – Effective teachers use proven research – based practices that are employed by thousands of other teachers. The teacher spends no time managing the classroom. Can you show that the student learned what you wanted the student to learn? I expect my students to become seekers of information and not just regurgitators of facts. How do new methods develop in a changing digital world? Chapter 4. I work to build a routine with my students. Article by Linda Starr Education World® Copyright © 1999 Education World 09/13/1999 Updated 09/06/2006 Introduction: I was recently asked to read and summarize "The First Days of School" by Harry Wong. Reflection – Although my classroom appears to be noisy chaos, I see students working and meeting my expectations. I was heading this direction until I took the time to step back and reflect and find my passion for students again. Either as a result of abuse or neglect, they are pushing back because they are seeking stability, sanctuary, refuge and affirmation. The person who does the work is the only person learning. Consistency – most important – comes help students reach mastery (Unit D). Structure – Assignment must have a familiar and consistent format. Unit A and E provide general understanding; Units B, C, and D, specific techniques. Intentionally Inviting – Professional attitude – work diligently and consistently and strive to more effective teachers. – no threats or intimidation – 1. Stage 1 Fantasy – rarely focus on accountability, standards, expectations, and performance. Smile. 5. The district is owned by the local citizens. – 35% During Academic Learning time... Did the student learn what you wanted the student to learn? Chapter 10 How to increase Positive Student Behavior – KI – Significant People Use Significant words and actions to increase positive behaviors. The situation is easy to remedy. Learning has nothing to do with what the TEACHER COVERS. Mastery is when you see students applying what they have learned. Stand at the bus stop and welcome the students. School is not a place but rather a concept. "The purpose of seats is to accomplish the classroom tasks." Reflection – as a traveling teacher, I am more or less locked into the seating arrangements of whatever classroom I am in. The Effective Teacher – 1. Secondly, when entering data, it is difficult to tell one assignment from another because so little space is dedicated to the title of the assignment. "Student achievement at the end of the year is directly related to the degree to which the teacher establishes good control of classroom procedures in the very first week of the school year," they say. The key to teaching for accomplishment is using structured assignments with clear objectives, say the Wongs, and they provide a simple formula for writing those objectives: Step 1. Has a goal of striving for excellence. Each chapter ends with a summary list of concepts. How do we address both of these groups, those who seek their own direction and those who seek healing, inside of a traditional classroom? Students are working together and collaborating. It's filled with practical suggestions for achieving what you're striving for. "Effective teachers affect lives," say the Wongs, and share three essential characteristics. Getting Admin Support- They need the biggest hand up to get out of the hole they have been placed in. The effective teacher establishes good control of the class in the very first week of school. Preciseness – The assignment must be clearly and simply what the students are to accomplish. With this in mind, I commence my exploration of "The First Days of School" with an open mind and a clear objective. FIVE UNITS AT A GLANCE Unit A: Basic Understandings – The Teacher (How to understand why you're teaching in the first place) The five chapters in Unit A are primarily concerned with how to become an effective teacher. Stage 4. "Effective Teachers Manage a Classroom. Procedures tell us what to do and assignments tell us what to accomplish. They "cover" or "do" activities. You will be able to turn to the right section if something doesn't work right. The district has employees, like you. THE FINAL ASSESSMENT The First Days of School isn't a book of activities, lesson plans, formulas, or pneumatic devices you can teach. If you believe that learning should be fun, you are doing the students a disservice. Schoolmaster, which is the first Cloutdbased grade book I have used, has a few drawbacks. I go to meetings and workshops that focus on new ideas to solving problems in an age of greater technological independence. Plans a classroom welcome for the first day. Phone: 650-965-7896. – When the teacher is the focus of the classroom. Ever the teachers, the Wongs begin their book by teaching you how to use it: Step 1. "The only way to increase student achievement is to design lessons in which students will know what to do, work hard at it, and successfully complete the assignment." p 201 The teachers function is not to get them to settle down. From my experience, students are tired of being forced into a box and are constantly seeking a way out. In addition, the authors say, effective teachers use all the resources available to them. Name 2. Excuse Relax – calmly approach the student with a meaningful businesslike look. – The effective teacher has a minimum of student misbehavior problems to handle. "The first day of school or a class – even the first minutes – will make or break a teacher." Scary words from authors, whose book, by their own admission, wasn't written to provide a plan or a model for successful teaching, but rather to help teachers formulate their own plans. But don't worry. Impact – Have I been effective in changing the lives of my students in the past? Step 2 That we can be responsible for one another. Rule of Thumb – No high school assignment should last more than 5 days. I am learning a few things which will help with my teaching. "Education is teaching people behaviors they don't currently practice." – Reflection – Poston Butte – In an environment where students are 1:1 with technology, I expected the school to encourage innovation and creativity, research and creativity. – In this thought, part of my job is to teach the students how to use the technology efficiently and effectively as part of their new learned behavior. I am seeing greater success with Freshman than Juniors. Teaching, on the other hand, as traditionally seen these students as being disruptive and damaging to the educational process. Read the summary list of concepts at the end of each chapter. I decided blogging my entries was the worthiest way to approach this task. The effective teacher start the class immediately with an assignment, not taking roll. "Celebrating the 'First Day of School' must become a tradition of all educational systems," the Wongs say. First of all, I let teaching for about a year so that I could rediscover my passion for education. Whisper the student's name and what you want them to do. Everton and Anderson – Half of your Effectiveness is Determined before you leave home. Rules- KI – Effective teachers present their rules clearly and provide reasonable explanations for the need for them. Two kinds of rules. Distribute a school newspaper extolling the virtues of the school and the wonderful spirit of the teachers and students. creates an inviting classroom environment. Each style has different high points and low points. Chapter 21 – How to increase student learning and achievement – Students Must Learn – KI – To increase student learning and achievement, increase the amount of time students are working. teach for lesson mastery. I am going to share this with Harry Wong to see if he feels this is an appropriate way to teach teachers to teach. Face the student directly and calmly wait for the response. The three major characteristics of Effective Teachers – They have high expectations that all of their students will succeed (Unit B) They are extremely good classroom managers (Unit C) They know how to design lessons to help students reach mastery (Unit D). Strucure – Assignment must have a familiar and consistent format. Units A and E provide general understanding; Units B, C, and D, specific techniques. Intentionally Inviting – Professional attitude – work diligently and consistently and strive to more effective teachers. – no threats or intimidation – 1. Stage 1 Fantasy – rarely focus on accountability, standards, expectations, and performance. Smile. 5. The district is owned by the local citizens. – 35% During Academic Learning time... Did the student learn what you wanted the student to learn? Chapter 10 How to increase Positive Student Behavior – KI – Significant People Use Significant words and actions to increase positive behaviors. The situation is easy to remedy. 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